

# **Beverage Cart Attendant**

## **DEFINITION**

The Beverage Cart Attendant reports to the Food and Beverage Manager.

The Bar & Grill Attendant is responsible for ensuring snacks and beverages are served in a safe, friendly, courteous and timely manner and in compliance with State and Local Health Codes and within the guidelines of State and Local Liquor laws and CSHGC house liquor policies.

## **RESPONSIBILITIES**

- Seasonal, part-time position approximately April to October
- Greet all customers, guests, and employees in a friendly manner.
- Check identification of patrons when there is a question of their legal ability to purchase alcoholic beverages.
- Know and adhere all State and Local Liquor Laws and CSHGC house liquor policies.
- Perform all daily Beverage Cart duties as instructed in the Beverage Cart employee manual.
- Knowledge of all items available on the cart and their prices.
- Keep a clean, attractive looking and properly stocked beverage cart.
- Provide and record the desired inventory as per the inventory sheet.
- Requires the ability to do basic math and ensure correct cash, credit card or gift card transactions.
- Driving the cart in a safe and courteous manner, being aware that any type of movement or sound can be very distracting to golfers during play.
- Communicate between the Golf Department and Bar & Grill, regarding the volume of business, weather conditions, special events etc.
- Must arrive at work on time and in proper attire including your name tag.
- Requires dependability, following posted work schedule including flexible hours, weekends & holidays.
- Maintain accurate time cards.
- Requires the ability to understand and follow oral and written direction, to communicate effectively, to maintain cooperative working relationships with other employees and the public and to keep accurate records of Beverage Cart sales.
- Ability to use good judgment and work independently.

## **EMPLOYEE STANDARDS**

- Liquor Liability training course preferred.
- Minimum age of 18.
- Must be customer oriented and friendly.
- Must be able to lift up to approximately 25 lbs.
- Must be able to endure hot and cold weather conditions

## **BENEFITS**

- Golfing privileges.
- Driving Range privileges.
- Discount on food, fountain drinks and coffee (While Working).